Personal information and declaration of accuracy

The personal information collected on this application is for purposes directly related to your child’s education including processing this application.

Any information provided to the Department of Education and Communities will be used, disclosed and stored consistent with the NSW privacy laws.

Certain information is required by the Department of Education and Communities to meet its duty of care and other legal obligations under public health, education and child protection legislation and for meeting data collection and reporting requirements under Commonwealth – State funding agreements which may involve evaluation and assessment of student outcomes.

Information may be disclosed to NSW State and Commonwealth government agencies and other organisations for the above purposes and as authorised or required by law.

Information will be stored on a secure electronic database. You may access or correct the information by contacting your child’s school. If you have a concern or complaint about the information collected or how it has been used or disclosed you should contact the school.

If you choose not to provide some requested information it may have a detrimental impact on your child’s enrolment, resourcing of the school or meeting your child’s educational needs.

Further information about the collection of information while your child is enrolled at a NSW Government school, and how we protect your privacy, is available on the Department of Education and Communities website or from your school.

Publishing student information

The school/Department of Education and Communities may publish information about your child for the purposes of sharing higher experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child’s name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child’s work and expressions of opinion such as in interactive media.

The communications in which your child’s information may be published include but are not limited to:

- Public websites of the Department of Education and Communities including the school website, the Department of Education and Communities intranet (staff only), blogs and wikis.
- Department of Education and Communities publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department of Education and Communities’ websites.
- Official Department of Education and Communities and school social media accounts on networks such as YouTube, Facebook and Twitter.

Parents should be aware that when information is published on public websites and social media channels it can be linked by third parties and may be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

Permission to publish

I have read the information about publishing student information (above) and

☐ I give permission  ☐ I do not give permission

for the school/Department of Education and Communities to publish information about my child in publicly accessible communications. This permission remains effective until I advise otherwise.

Online services

The Department of Education and Communities provides students with access to the Internet, a customised Gmail account and online applications such as Google Apps. These resources enable students to collaborate with peers, publish online and create personalised research portals.

When accessing some online services your child’s data, including but not limited to, your child’s name and work may be shared with and stored in a location outside the Department of Education and Communities environment.

☐ I give permission  ☐ I do not give permission

for my child to have access to online services provided by the Department of Education and Communities. This permission remains effective until I advise the school otherwise.

Your consent and declaration

I have provided information about the learning and support needs, including health condition(s) and/or special need(s) and/or history relevant to a risk assessment, related to the student listed in Section A of this application form.

I consent to the school/Department of Education and Communities seeking information from previous schools, other NSW government departments, public hospitals, health professionals or other organisations that may also hold information related to this assessment for the student named on page 1.

I consent to the health professional(s) treating any medical or health condition identified in this application, to provide the school/Department of Education and Communities with information about any condition that has been identified in this application. This may include any other aspects of the student’s health that may impact on the condition or on the health and safety of this student or other students at school or on staff at the school.

Declaration of accuracy

I have read the information on this page concerning the collection of personal information, student email access and publishing student information.

I declare that the information provided in this application is, to the best of my knowledge and belief, accurate and complete.

Where I have given personal information about other people I have done so with their authorisation.

I am aware that if information I have given is false or misleading, any decision made as a result of this application may be changed.

Signature of parent/carer

(At least one of the student’s parents/careers must sign the application to enrol)

Print name

Date

Signature of second parent/carer

Print name

Date